Dear valued Northern Light Pharmacy LTC Facility,

During the past few months Northern Light Pharmacy’s LTC has begun the cycle fill (automatic refill) process. Previously your facility submitted its request for refills, typically in the form of the barcoded “stickers”. With cycle fill implemented, you should not have to reorder via the barcoded stickers for any scheduled maintenance medications. All new orders or medications that should be handled on an “STAT” basis should be faxed. Please call us if you have any delivery questions or concerns.

The following medications will need to be reordered because they will not be “cycle filled”:

- **Controlled substances**: CII narcotics such as Oxycodone/Adderall and such items as Lorazepam/Clonazepam
- Insulin: both vials and insulin pens:
- PRN medications: example: any as needed medication: pain medication, anxiety medications, etc. Any medication that is not scheduled: “take 1 tablet once daily as needed” for example
- **Inhalers/creams/ointments**—Clozaril or any medications requiring routine labs
- Ear and eye drops
- Diabetic Supplies: needles, pen needles, test strips, lancets
- Medications that are not filled in increments of 30-days. Example: Lorazepam written for a 28-day supply.
- Injectable products that a given once a week/ once every two weeks, or monthly. Example: Invega
- Products not covered by insurance, typically OTC items that are billed for a cash price.

The true purpose of cycle fill is to reduce time your facility spends on submitting for refills. In order to prevent automatic delivery for particular patients, or on medications that have been discontinued/patients that are discharged, please fax or call us with discontinue instructions.

Please don’t hesitate to reach out to us if you have any questions/concerns,

Joshua Guiggey
LTC Operations Manager