# **Welcome to Northern Light Health**

We're making healthcare work for you.







# Welcome to Northern Light Health

and thank you for choosing us.

At Northern Light Health our promise is to make healthcare work for you. That means providing you with high quality care to meet your individual needs. We are also committed to making care as easy and straightforward as possible, no matter what care you need.

This booklet contains information that makes finding care at Northern Light Health easier. We hope you find it helpful. Please ask your healthcare team if you have any questions. We are always here for you. Thank you for choosing us to be your partner in health and wellness.

Sincerely,

Terri Vieira

President, Northern Light Inland Hospital

Beth Held, PA-C

Medical Director of Primary Care



#### Your Path to Health

Your relationship with your Primary Care Provider (PCP) is the first step in reaching and maintaining good health. Whether its annual wellness visits, routine screenings, or specialized follow-up, we will be with you. Your PCP is your first contact and will guide you through whatever healthcare you need. That relationship is important to us and we are committed to making it work.

Because we have a system of healthcare, almost all your needs can be met right here in Maine. And if for some reason the highest levels of care are needed, we have relationships with leading hospitals in the Northeast and can expedite special cases. These relationships are part of what makes healthcare work for you.

We are connected, and all our specialists can access your medical records in our system when they need to. Any specialists you might see in our practices or during a hospital visit will enter your treatment information into your medical record so your PCP will be able to see it. They are here for you.

If needed, Northern Light Home Care & Hospice provides long-term care or rehab services at home if possible. They will also coordinate your medications and other services. You can use your own pharmacy or Northern Light Pharmacy, which provides mail-order delivery of medications statewide and local delivery in Bangor.

Northern Light Health complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, ethnicity, age, mental or physical ability or disability, political affiliation, religion, culture, socio-economic status, genetic information, veteran status, sexual orientation, sex, gender, gender identity or expression, or language.



#### **IMPORTANT New Patient Process**

We're committed to guiding you through your care experience. The first step in caring for you is to receive your previous medical records. This is accomplished with a Release of Information (ROI) form. When you complete an ROI, it gives us permission to request your previous records and prepare for your first appointment with your new Primary Care Provider. We will do our best to obtain these records prior to your visit, but lacking them will not delay your appointment.

#### **Appointment Reminders**

When making an appointment at Northern Light Health, you will be given the option to receive a phone call or text message reminder. Appointment reminders are sent one to two days prior to your appointment.

#### **Missed Appointments or Late Cancellations**

To help you avoid a missed appointment, you will receive a confirmation call or text message one to two days prior to your scheduled appointment, with arrival time information. When an appointment is canceled at the last minute or a patient simply does not show up, other patients who could have used that appointment time miss the opportunity to be seen in a timely manner.

#### Co-Pays

We accept most major insurance carriers and ask that you provide us with the most recent insurance card at each appointment to ensure proper billing. Co-pays will be expected at the time of service. If your insurance plan has co-insurance, this will also be expected. We will use our price estimator tool to ensure accurate co-pay/co-insurance information. Paying your copay ensures you are eligible to receive our 10% discount at the time of service and up to five days after. Please note that our providers and staff cannot give advice about insurance coverage. If you have questions about your coverage, please contact your insurance company.

#### **Patient Financial Services**

Northern Light Health has a central billing office with knowledgeable staff who can answer all your questions. Please call us if a bill doesn't make sense or needs clarification. 1.800.395.0232



### How to contact us after regular office hours

In non-emergency situations, we recommend calling your primary care provider first – even after hours. We have a triage service that will help you get the right level of care. (See Northern Light Primary Care Health Centers listed on page 9)

# When you can't get into your practice and it's not an emergency



#### 🚹 Walk-In Care

No appointment needed

174 Kennedy Memorial Drive, Waterville.....207.861.6140

8 am to 6 pm, seven days a week

#### **Examples of non-emergency conditions:**

- Minor cuts that don't require stitches
- Strains and sprains
- Mild to moderate burns
- COVID-19, flu, and cold symptoms Back pain
- Fevers

- Ear pain
- Severe sore throats
- Skin rashes

Please see all our Walk-In Care locations across Maine on Page 6.





#### 🚹 Walk-In Care

No appointment necessary!

Northern Light Walk-In Care is available at seven locations across Maine.

Caribou 207.498.3502 118 Bennett Drive 12 pm to 8 pm, seven days a week

Ellsworth 207.244.5513 32 Resort Way 7 am to 8 pm, seven days a week

Gorham 207.535.1400 74 County Road 8 am to 8 pm, seven days a week

Presque Isle 207.760.9278 23 North St. 8 am to 8 pm, seven days a week

Windham 207.400.8600 409 Roosevelt Trail 8 am to 8 pm, seven days a week



We now offer on-demand virtual walk-in clinic visits.

Please visit
Northern Light Virtual
Walk-In Care

What can be seen virtually? Almost all the same things that we can assess in an in-person visit (see page 5).

Virtual walk-in care is available 9 am - 7 pm, seven days a week.

#### **Telehealth**

Telehealth support services are available seven days a week from 8 am to 4:30 pm. If you can connect to the internet with a computer, smartphone, tablet, or telephone, then your next appointment could be from the comfort of your own home through Northern Light Telehealth!

To find out if you qualify, please call 1.800.757.3326 and ask to speak to the manager of our Telehealth service or visit northernlighthealth.org/Telehealth.



# myNorthernLightHealth.org Patient Portal

The place to go when you need secure, convenient, 24/7 access to manage your health and wellness.

Our patient portal, MyNorthernLightHealth, is available for you through our app or computer. You can securely access your personal medical information anytime, anywhere you have an internet connection.



- Review your medical information, including your results, conditions, medication, and notes
- Send messages to your healthcare team
- · Request prescription renewals
- Request appointments
- · Connect your health record to your wellness apps
- Conduct telehealth visits when appropriate

It's easy to get started. Contact your PCP office to request an electronic invitation (or do this during your office visit). You can also sign up online at mynorthernlighthealth.org. You'll need your medical record number, which you can find on the patient visit summary you received from your provider.

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#### Help Desk..... .1.833.217.9640

Our Patient Help Desk is here to make sure our tools work for you. If you need help installing, navigating, or just have a question about how things work, we are here to help. If you need help signing up for MyNorthernLightHealth we can do that too.

**Monday - Friday** 8:30 am to 4 pm

TeleHelpdesk@ northernlight.org



## **Finding a Specialized Provider**

If you need a specialist, or help finding the right provider for your medical needs, ask your primary care provider for a referral. You can also find a list of specialized care providers online at <a href="mailto:doctors.northernlighthealth.org">doctors.northernlighthealth.org</a>. Or call 1.800.914.1409 or email <a href="mailto:inlandproviderfinder@northernlight.org">inlandproviderfinder@northernlight.org</a>.

#### The Importance of an Advance Directive

An advance directive is a form you complete that tells your provider and others what your medical wishes are if you become unable to speak for yourself. We understand that these conversations can be difficult, and we encourage you to start them early so your loved ones know what matters most to you. We have resources to help get you started, ask your practice for a copy of the Advance Directive form or visit <a href="mailto:northernlighthealth.org/legal/him/advance-directive">northernlighthealth.org/legal/him/advance-directive</a> to download one. Print the form, complete it, and bring it with you to your appointment.

#### **Filling your Prescriptions**

Northern Light Pharmacy has locations in Bangor, Brewer, and Portland (free delivery in the Bangor area) and provides free mail-order service throughout Maine.

To refill your medication, call your pharmacy to see if refills are available, contact your prescribing provider, or visit the Northern Light Health patient portal at <a href="https://www.MyNorthernLightHealth.org">www.MyNorthernLightHealth.org</a>.

Our goal is to have medication refill requests processed within three business days. Please don't wait to contact us until you are down to your last dose. Working together we can ensure you have the medication you need when you need it to get well and stay well.

# Northern Light Inland Hospital Departments and Practices

# Main Number......207.861.3000 Includes access to the following departments:

- Emergency Department
- Nurse's Station (in-patient)
- Infusion Clinic and Services
- Day Surgery
- Laboratory Services
- Medical Records
- Imaging Services

Administration	207.861.3012
Patient Financial Services	1.800.395.0232
Community Health Navigator	207.861.6091

Community Wellness ......207.861.3392

#### Northern Light Continuing Care, Lakewood

Waterville

220 Kennedy Memorial Dr. 207.873.5125

#### Northern Light Primary Care Health Centers

All aspects of pediatric and adult wellness, same day appointments for acute issues, chronic condition management, OMM (Osteopathic Manipulative Medicine), Behavioral Health & Counseling, and MAT (Medication Assisted Treatment).

Waterville	
16 Concourse West	207.873.1036
Madison 344 Lakewood Rd	207.474.2994
Oakland 74 Water St	207.465.7342

### **Northern Light Pharmacy**

#### **Bangor**

#### Bangor

Westgate 915 Union St, Ste 7...... 207.973.6788

#### Bangor

State Street 210 State St...... 207.947.8369

#### **Brewer**

Whiting Hill Rd...... 207.973.9444

#### **Portland**

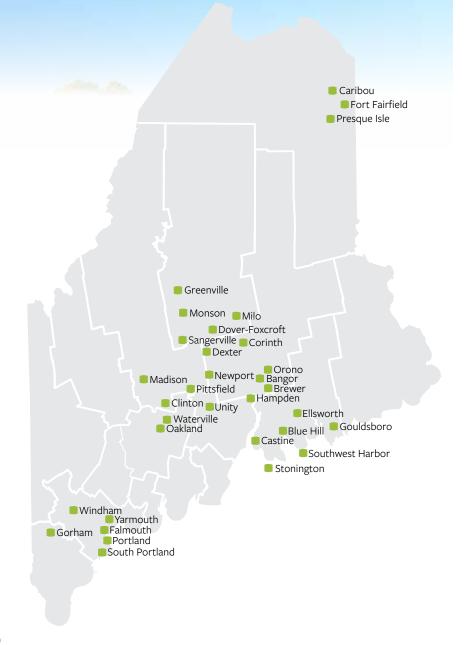
Fore River (Mercy Hospital campus)
195 Fore River Parkway..... 207.535.1600

### Northern Light Rehabilitation Services ...... 207.861.3360

- Physical therapy
- Occupational therapy
- Speech therapy
- Ergonomics/Work injury
- Hand therapy
- Pelvic Floor/Urinary incontinence



## **Primary Care Locations**



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Northern Light Acadia Hospital	Northern Light
<b>Bangor</b> 268 Stillwater Ave 207.973.6100	Home Care & Hospice
200 Stillwater Ave 207.975.0100	Statewide (home office in Portland) Portland
Northern Light AR Gould Hospital	Portiand 1.800./5/.3326
Presque Isle	Northern Light Inland Hespital
140 Academy St 207.768.4000	Northern Light Inland Hospital Waterville
7 10 7 (cade 11) 3c 207.7 00. 1000	200 Kennedy Memorial Dr 207.861.3000
Northern Light Blue Hill Hospital	
Blue Hill	1.000.471.0000
57 Water St 207.374.3400	Northern Light
	Maine Coast Hospital
Northern Light CA Dean Hospital	Ellsworth
Greenville	50 Union St 207.664.5311
364 Pritham Ave 207.695.5200	1.888.645.8829
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Northern Light	Northern Light Mayo Hospital
Continuing Care, Lakewood	Dover-Foxcroft
Waterville	897 W Main St 207.564.8401
220 Kennedy Memorial Dr 207.873.5125	
Northern Light	Northern Light Mercy Hospital
Eastern Maine Medical Center	Portland
Bangor	175 Fore River Parkway 207.879.3000
489 State St 207.973.7000	Nouthous Light Duisson, Cons
1.877.366.3662	Northern Light Primary Care Statewide
	Statewide
Northern Light	Northern Light
Continuing Care, Mars Hill	Sebasticook Valley Hospital
Mars Hill	Pittsfield
15 Highland Ave 207.768.4915	447 N Main St 207.487.4000
Northern Light Pharmacy	
Bangor	Brewer
Riverside (Eastern Maine Medical Center)	Whiting Hill
Webber Building	33 Whiting Hill Rd 207.973.9444
Bangor	Portland
24.1501	- Or Galla

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Use the QR Code above to view this book in digital format

# Getting better every day.

# Your feedback matters

After your visit with us, you may receive a survey in the mail, by email, or text. We encourage you to complete the confidential survey so we know which staff to recognize, or if some aspect of our service needs improvement. Please let us know how we're doing! If you want to share something sooner, please contact the practice manager at your primary care office.

Thank you!



To learn more about Northern Light Health and our statewide system of healthcare, please visit northernlighthealth.org