



Prepare

- Confirm that disinfection products are effective for SARS CoV2 (COVID 19)
 - Use EPA link at bottom of page to confirm efficacy.
 - Items that are visibly soiled need to be washed before disinfection
- Identify appropriate time products need to remain on a surface prior to wiping off.
 - This will be listed on the label with cleaning instructions
- Identify all high touch items.
 - Remember to include time clocks, handrails, door handles.
 - Hint-walk through your business as if you are a customer and see what you are likely to touch.
- Have hand sanitizer near all high touch areas.

Cleaning Frequency

High touch items that should be cleaned after each use

- Shared phones
- Shared business equipment, such as copiers
- Breakrooms/café spaces
- Shared counters and workspaces
- Point of sale machines

High touch areas that should be cleaned at least daily

- Personal workstations/computers
- Locker rooms
- Bathrooms
- All door handles and push plates
- Countertops/tables
- Time clocks